



1. Name and Objectives

1.1 Name and Location

The name of the Club shall be Cricklade Bowls Club (hereinafter referred to within this constitution as the 'Club'). The Club shall be affiliated to Bowls England, Bowls Wiltshire, and Swindon & District Bowling Association. The clubhouse shall be at Bath Road, Cricklade, SN6 6AT, Wiltshire.

1.2 Objectives, Rules & Regulations

The objectives of the Club are to provide facilities for, and to promote participation in, the amateur sport of outdoor flat green bowls in Cricklade. The Club is a smoke-free environment with the exception of a specific area for smoking and vaping, designated at the northwest edge of the property as noted by the corresponding signage. The Club shall adopt and conform to Bowls England Rules & Regulations and the current Laws of the Sport of Bowls.

2. Membership

Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion, or other beliefs. A safeguarding officer shall be appointed, and procedures put in place should there be concerns about vulnerable members. The number of members may be limited by the committee on a non-discriminatory basis.

A roll of membership shall be kept on the Club premises and consist of the following categories:

- a. Individual Bowlers (Full Member)
- b. Junior Bowlers (Fully Member, 18 years or under on 1st Jan)
- c. Absolute beginner (Full Member)
- d. Individual/Family social members (including Skittles)

Each paying member (Full or Social) is entitled to name one person for a complimentary social membership. Named persons may be confirmed in writing at any time during the season but once named, may not be changed without written agreement with the committee.

Key membership benefits are as follows:

- Full members have voting rights at relevant meetings and are allowed complete access to the club and green. Importantly, access to the green during matches is restricted to full members only.
- Paid, social members may not vote or participate in matches, however, they may access the green during club nights and social events.
- Complimentary social members as named may not access the green but are welcome to all club functions and may order from the bar and visit the club without signing the Visitor Book.

Honorary life membership may be granted at a general meeting for meritorious service to the Club.

3. Election of Members

The election of members shall be vested solely in the committee. The application form shall show the category of membership being applied for and shall show full details of the candidate, including name, address, telephone number and email.

Upon signing the membership or renewal form members consent to the Club's terms and conditions, including data protection in accordance with the Data Protection Act 2018 (GDPR). Until membership has been approved, members are temporary members whilst the committee approve or otherwise at their next committee meeting.

The Club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members and decided by a majority vote.

4. Change of Particulars

Any member changing his or her address or other details shall immediately inform the Secretary in writing. Unless such notice is given all communications and notices sent to his or her last address shall be deemed to have been served upon him or her. Changes in details may also be submitted along with a signed membership renewal form.

5. Dress Code

For all scheduled games and competitions players shall abide by the Dress Code appearing in the current

**6. Breaches of Discipline and Membership**

Where there are breaches of discipline and membership, Bowls England Rule 9 will be followed implicitly. For details go to www.bowlsengland.co.uk.

Complaints of any nature shall be addressed in writing or email to the Secretary.

7. Visitors and Temporary Members**7.1 Visitor**

A visitor may be introduced by members but the same visitor shall not be admitted to the Club's premises more than three (3) times in one (1) calendar year. The member introducing the visitor shall, on each occasion enter the visitor's name in the visitor's book and at the same time sign his or her name. Visiting teams for competitions and friendlies do not need to sign in.

7.2 Guest Member

A bowler registered or affiliated with another BW/BE registered club who plays in a fixture for Cricklade BC on an occasional basis (*max. 3 times per season*) and is 'signed in' in the Visitors Book by the Captain of the Day.

7.3 Visiting member

By invitation from an active member, any person attending the Club to try the game of Bowls or to have a roll up on an occasional basis. A visitor will be deemed to be a temporary member of the Club upon signing the Visitors Book.

8. Subscriptions

The amount of the annual subscription for all categories of membership will be determined at the annual general meeting. Such subscriptions shall become payable by Open Day (note: until annual subscriptions are paid members are not covered by Club Liability Insurance)

9. Non-payment of Subscriptions

The committee shall have the power to terminate membership if any member has not paid their subscription. When a newly elected member has been advised of his or her acceptance and the subscription has not been received within one month their membership automatically ceases unless sufficient cause for delay is shown.

10. Opening/Closing Times and Club Hire

The opening and closing times of the Clubhouse bar will conform to the approved licensing hours. The consumption of intoxicating liquor will be in accordance with the licensing laws as they apply to registered Clubs.

The Club may be available to hire for special events. Any bookings of the club shall be sanctioned by the committee to ensure licensing laws are complied with. Requests shall be submitted in writing to the club secretary for review by the committee and include the requested date, times, capacity, and any special requirements.

11. Financial Year

The financial year shall end on 30th September each year to which date the accounts of the Club shall be balanced for presentation at the Annual General Meeting.

The accounts shall be audited in house as soon as reasonable after the end of the financial year. The committee, if agreed, may have the accounts professionally audited.

12. Non-profit Making and Expense Reimbursement

All surplus income or profits are to be re-invested in the Club. No surplus or assets will be distributed to members or third parties.

Regarding expenses of the club, where possible, all requests should be by an invoice to the Club and sent to the treasurer for payment. If not possible by direct invoice or of a value no greater than £50, any expenses initially covered by a Club member shall be reimbursed within 28 days of sending the request and receipt to the treasurer.



13. General Meetings

13.1 Annual General Meetings

The Annual General Meeting (AGM) shall be held during the month of November each year and shall be convened by not less than fourteen (14) days notice to the members. Any propositions or nominations for consideration must also be shared with the Club members not less than fourteen (14) days prior to the AGM.

13.2 Special General Meetings

Special general meetings (SGM) will be convened on receipt of a request by not less than ten (10) members setting out the proposal(s) to be put to that meeting. Only those proposals may be discussed at that meeting. A general meeting may also be called by a majority of the committee. The period of notice may be shortened for urgent business provided waiver of notice is approved at the start of the meeting. In the event of equality of votes the motion shall be deemed to have been lost.

14. Management Committee

The management of the Club shall be vested in the Chairperson, Secretary and Treasurer who will stand for 3 years, and up to four (4) additional committee members who will stand for election annually. Where possible, at least two (2) committee members shall be ladies. Before being eligible for election to a committee post the nominee must have been a bowling member of the Club for the previous season.

The committee shall meet at such times and places as they may decide, and four (4) members shall form a quorum. The decision of the committee on the interpretation of the Club rules shall be final. The committee shall have the power to fill any vacancy that may occur or to co-opt for a specific purpose.

15. Alteration of Rules

The rules and regulations may be amended by a majority of members at a general meeting provided notice of proposed amendments is given to the Secretary no less than fourteen (14) days before such a meeting (see rule 13).

16. Trustees

There shall be at least three (3) Trustees of the Club who shall be appointed as necessary by the Committee of the Club from among Bowling or recently retired Bowling Members who are willing to be so appointed. A trustee shall hold office for a maximum of ten (10) years or until they resign by notice in writing given to the Committee or a resolution removing her/him from office is passed at a general meeting by a majority comprising two-thirds of the Members present and voting.

All property of the Club including land and investments shall be held for the Trustees for the time being, in their own names as far as necessary and practicable, for the use and benefit of the Club. On death, resignation, or removal from office of a trustee, the Committee shall take steps to procure the appointment by the Club in general meeting of a new Trustee in her/his place; and shall as soon as possible thereafter take lawful and practical steps to procure the vesting of all Club property into the names of the Trustees as constituted after the said appointment.

The Trustees shall in all respects act, regarding any property of the Club held by them, in accordance with the direction of the Officers and shall have power to sell, lease or mortgage or pledge any Club property for the purpose of raising or borrowing money for the benefit of the Club in accordance with the main Committee's directions.

The Members of the Main Committee and Trustees shall be entitled to an indemnity out of assets of the Club for expenses and other liabilities properly incurred by them in managing the affairs of the Club. They shall be entitled to personal indemnity out of the funds of the Club where they are acting bona fide in their capacity as Trustees of the Club.

17. Club Competition Rules

17.1 By entering Club Competitions all competitors must ensure that they are prepared to compete in Finals Day shown in the Membership/Fixture Card.

17.2 All competitors must have completed their matches on or before the last day shown on the Competitions Sheet.

17.3 The Home player (first named being the challenger) is responsible for contacting their opponent to arrange matches.

N.B. It is suggested that three dates be offered with one of these dates being a weekend.

17.4 The Challenger must respond within seven days of that offer and within the deadline for the round.



17.5 The Home player is responsible for arranging a marker and booking a rink on the board in the clubhouse

17.6 Failure to play matches within the timeframe of any round will be liable for both players to forfeit their entry and suffer disqualification

17.7 The Home player, to avoid arbitrary disqualification must show the organiser that the challenger has either not attempted to arrange the match or dates proposed have not been acceptable.

17.8 Extensions to any Round due to illness or for personal reasons, may be granted by the Organiser provided both parties are agreeable, and the request is made before the Round deadline. Extensions in any event cannot exceed seven (7) days.

17.9 No extension to any Round will be made by the Organiser other than for illness or for personal reasons

17.10 The Organiser's decision in all matters is final.

N.B. These rules only apply to those entering the Annual Club Competitions - No Other Competitions are affected.

18. Dissolution

A decision to dissolve Cricklade Bowls Club shall require a majority of two thirds of the voting members present and voting at an Annual General Meeting, or a Special General Meeting convened for that purpose.

In the event of the dissolution of Cricklade Bowls Club the remaining funds and assets of that Club will after satisfaction of all debts and liabilities and the cost of dissolution shall be distributed Pro rata to members who have been bowling members for the previous five (5) years. The Chairperson, Secretary, and Treasurer, in office at the time of dissolution will administer the distribution of the assets as shown above. Should any of the three named Officers not be available to administer the dissolution then up to three current bowling members of Cricklade Bowls Club will be elected in their place at the AGM/SGM.

19. Revision History

Revision	Active Date	Summary of changes
02	21 Apr 2024	Differences between and benefits of each membership option clarified within section 2: Membership. Requirement for every new member to be sponsored by two existing members has been removed along with the mention of a two-day waiting period between the application & granting of membership.
01	15 Jan 2024	Format updated to include numbered sub-sections, changes as approved at the AGM to include language on smoking/vaping (sec.1), club hires (sec 10.) and expense reimbursement (sec. 12). Updated the language on consent for data protection (sec. 3) Added a section for revision control, added section for officer signatures.
n/a	Nov 2022	Most recent document previously updated and considered as the original version prior to revision control being added.

20. Signatures

Officer	Name	Signature	Date
Chairperson	Brian Uthgenannt		21 APR 2024
Treasurer	Rick Dixon		21 Apr 2024
Secretary	Royston Philips		21 APR. 2024